



# Fairborn's Hometown Holiday Festival and Downtown Lighted Horse & Carriage Parade

Friday, December 1, 2017:

Staging opens at 3:00 p.m. Leave staging area 5:00 p.m.

Parade starts at 6:00 p.m.

*Thank you for your interest in the Fairborn Hometown Holiday Parade and Tree Lighting! We encourage everyone to be a part of this fun, family-oriented event, and join us in celebrating the holiday season! The parade will begin at Second St. and Main St. and will travel east on Main St. through our downtown.*

***In order to ensure the safety of all the participants,  
we ask that all entrants read and agree to the following terms:***

1. All entries must be non-motorized, that is, horse or mule drawn carriages, wagons, buggies.
2. At least **1 walker** must accompany each entry to aid in control of the animals and for the pace of the parade. **This is a requirement for safety.**
  - For mule or horse-drawn wagon or buggies, **at least 1 walker per entry** is required.
  - For horse groups, **at least 1 walker per each 6 horses is required.** (12 horses, must have 2 or more walkers)
3. Participants **may not throw candy** to the spectators or bystanders. If you want to distribute candy, you must have someone walk alongside the curb and hand it out. **This is a requirement for safety.**
4. All horse unit parade participants must be lined up by 5:00 p.m. in the parking lot at the Fairborn Government Center. All secondary vehicles must park in the Senior Center lot located across the street.
5. Prizes will be awarded for the following categories. All decisions by the judges will be final.
  - Best in Parade
  - Runner Up Best in Parade

## **Procedures**

- Parade time: 6:00 p.m.
- Staging area: 300 N. 3<sup>rd</sup> Street, Fairborn, OH 45324.
- Staging opens at 3:00 p.m. Leave staging area 5:00 p.m. Parade starts at 6:00 p.m.
- Pick up for community groups will be at Second St. and Main St. Drop off for community groups will be at Main St. and Grand Ave.
- Pre-parade safety inspection
- All units must have a lead rope held out by walkers, and harness, bridal and lines attached
- Banners and political signs are not allowed during parade
- The City of Fairborn reserves the right to bar or remove from the parade any unit deemed unacceptable
- Parade packets to be picked up the day of the parade at Check-in located in the Fairborn Senior Center. The Check-in area has restrooms and snacks and drinks will be provided before the parade for participants.

***You will be contacted by the Parks and Recreation Division once your registration form is received advising you of your line-up number.***

Questions – Please contact the Fairborn Parks and Recreation Office at (937) 754-3090.

**All entry forms must be received by Friday, November 24, 2017**

# Parade Route Map



\*Parade route marked with orange arrows.

Live Fire Photography will be at the parade, if you are interested in pictures and pricing, please contact Curt at 937-367-6994 or [curt@livefireonline.com](mailto:curt@livefireonline.com)

# Parade Application

Organization/Group Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: work \_\_\_\_\_ home \_\_\_\_\_ cell \_\_\_\_\_

Number of rigs: \_\_\_\_\_ Length of rig(s): \_\_\_\_\_

Number of horses: \_\_\_\_\_ Type of carriage, cart or wagon: \_\_\_\_\_

Will you allow community groups to ride in your rig:  Yes  No

If yes, how many can ride per rig: \_\_\_\_\_

If yes, may we place community group signage on your carriage?  Yes  No

Description: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I have read & agree to the safety requirements of this event on page 1.

The entrant agrees to defend, indemnify, and hold harmless the City of Fairborn, its elected and appointed officials, board members, employees and volunteers against any and all claims, demands, suits, and losses, and all costs connected therewith, for any damage which may be asserted, claimed, recovered against or from the City of Fairborn, its elected and appointed officials, board members, employees and volunteers by reason of personal injury, including bodily injury and death, and/or property damage, including the loss of use thereof, which arises out of the negligence or intentional acts of the entrant.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

## Liability Insurance \$1,000,000/Occurrence

Please provide proof of insurance with application.

If you do not have insurance, it can be obtained by membership in the Ohio Horseman's Council.

Visit [www.ohiohorsemanscouncil.com](http://www.ohiohorsemanscouncil.com).

## Application, description, photo, and certificate of liability to:

Fairborn Parks and Recreation

44 W. Hebble Street

Fairborn, OH 45324

[recreation@ci.fairborn.oh.us](mailto:recreation@ci.fairborn.oh.us)

Questions: (937) 754-3090